

**CORRINGTON ENTERPRISES, LLC**

**SKAGWAY, ALASKA - 2008**

January 2008

**Dear Potential Employee:**

*Thank you for your inquiry and response to our employment advertising. The response has been very encouraging. We are delighted to find that there are still so many people in today's work force who are motivated by the desire to be part of a successful and effective organization. The following is additional information and further food for thought, should you wish to pursue a seasonal position with Corrington Enterprises.*

*For those who do come on board, you'll very quickly see what is meant by "High Season" in Skagway. So far as work goes, there is very little time to do much but keep ahead of the snowball. It's fast, furious, exciting, fulfilling, and lots of fun! And when it's time for play, you'll see why so many people have an affinity for this great land we call Alaska.*

**GENERAL BUSINESS INFORMATION**

Corrington Enterprises is a unique family owned, tourism-based business located in Skagway, Alaska. We have operated in Alaska for over 35 years and have positioned our business compass toward the seasonal Alaska cruise ship, tourism market. The season begins in late April or early May and operates through the end of September.

*The retail side of the business includes:*

- 1. Corrington's Alaskan Ivory, Ltd. – a retail gift shop that specializes in traditional Alaskan art and "made in Alaska" gifts, and houses the Corrington Museum of Alaskan History.*
- 2. Skagway Outlet Store – a souvenir shopper's delight, consisting of moderately priced gift items and apparel.*
- 3. Golden North Gifts – an upscale gift shop attached to the historic, 105 years old, Golden North Hotel.*
- 4. Skagway Bazaar Passage – a drop-ship store specializing in large figurines, totem poles and other artistic creations.*

**OPEN POSITIONS**

**Retail Sales      Cashiers      Money Counters**  
**Stockers          Warehouse      Maintenance**

**WAGES**

**Beginning Wages** for 1<sup>st</sup> year employees start at \$ 10.00 per hour (\$8.00 per hr. during the season with a \$2 per hr. season completion bonus); 32 – 40 hour weeks available -

## ***CORRINGTON ENTERPRISES, LLC***

over forty hours a week (must be authorized by management) is paid at time and a-half per Alaska state laws. At the end of the season there is a \$2.00 per hour completion incentive (only applicable upon completion of and adherence to agreed upon employment terms).

In addition to the hourly wage, for the 2008 season we are providing a “fuel rebate” to all qualifying Workampers who are pulling an RV from the lower 48 states to Skagway to work for Corrington Enterprises. Read the attached Policy Change letter to learn more about this rebate. We also provide parking for your RV in our private RV Park at no charge to the employee except as provided below. For couples, we always do our best to schedule same working days and same days off.

### **PRIVATE R V PARK HOOKUPS**

Located approximately 2.3 miles from the downtown business district  
Situated along the beautiful quiet Skagway River  
Sewer/water/garbage/electricity is pro-rated (and subsidized) @ \$100/mo. per site  
Satellite TV available @ \$60/mo. per site  
An 800 square foot club house has been added to the RV Park—which we fondly refer to as Mt.Vernon Estates (so named by the 2004 Workamping Employees)  
Coin operated laundry facilities and a community greenhouse  
All sites are leveled gravel with a choice of 30 or 50 amp electrical service.

### **GENERAL INFORMATION**

Skagway is located in southeast Alaska at the top of the Lynn Canal and the Inside Passage and is a part of the Klondike Gold Rush National Historical Park. In 1898 the Gold Rush Town of Skagway had a populace of 20,000. Today, the year round residents are about 800 and seasonal residents almost triple that figure. Including cruise ships, rubber tire traffic, ferry passengers and airlines, the town is host to a million plus visitors during the season (May through September).

The work begins in April with opening the buildings, picking up freight, checking in merchandise and stocking shelves. We plant flowers, paint where needed and begin the celebration of another season. In May the ships come almost every day, most arriving about 7:00 a.m. and departing at 8:00 p.m. This is an excellent opportunity to visit Southeast Alaska. Be careful! If it gets into your blood as it did ours, you may never want to leave. (*We've been in Alaska since 1967 and in Skagway since 1976!!*)

We encourage you to visit other Skagway or Alaska websites – simply plug Skagway into your search engine and fasten your seat belt! Good sites to visit are: [www.skagway.org](http://www.skagway.org); [www.travelalaska.com](http://www.travelalaska.com), [www.northtoalaska.com](http://www.northtoalaska.com) and [www.nps.gov/klgo/](http://www.nps.gov/klgo/). The book **RVing Alaska** by Bill and Jan Moeller, 2001 Wandering Star Press will deliver additional facts and points of interest about Skagway. The **Milepost** is also an excellent source of information.

**CORRINGTON ENTERPRISES, LLC**

If you are interested in becoming part of our organization and have not already done so, please submit a resume as soon as possible along with a picture of yourself and your RV. We like to place pictures on the employee folders so that we know you before you even arrive in Skagway. We need the size of your RV to determine the space it will require (pop-outs, etc.). You can e-mail all to [gerald.epps@sbcglobal.net](mailto:gerald.epps@sbcglobal.net) or to [nancy@skagwayoutlet.com](mailto:nancy@skagwayoutlet.com), or fax to (314) 432-8140. **After October 3<sup>rd</sup>, please direct all "hard copy" mail to: 2471 Copper Beech Dr., St. Louis, MO 63131.**

*And, even if you have already submitted your resume and photos please e-mail answers to the following questions in order that we have this information prior to your interview:*

- 1. What is your availability based on April / May arrival through September for departure?*
- 2. Have you had any retail experience or sales experience? Explain in the space provided below.*
- 3. What are your hourly wage expectations?*
- 4. What type of RV will you bring with you (Motor Home, 5<sup>th</sup> Wheel, trailer, etc.), what is it's length and how many popouts?*
- 5. Do you have pets? How many? How large?*
- 6. How many hours/week are you willing to work?*
- 7. Do you have skills not primarily specific to the businesses outlined? I.E., Carpentry, Plumbing, Electrical, Landscaping, Painting, Automotive, Marine, Other?*
- 8. Would you be willing to be trained on the computer for cashiering, even if that is not your main position?*

*\*Some positions may require you to occasionally lift and carry 30 - 50 lb. boxes. Sales and cashiering positions require being on your feet for extended periods of time. There are no doctors or hospitals in Skagway, only a small medical clinic.*

As soon as we hear from you regarding the above questions we will arrange a time for a telephone interview when we can talk with both of you. Thanks for your interest in working for Corrington Enterprises and we look forward to talking with you soon. In the meantime, please check out our web-site [www.skagwayrealestate.net](http://www.skagwayrealestate.net) and then click on the [Workamper](#) button and proceed to the Photo Gallery.

Sincerely,

Dennis and Nancy Corrington